

**CITIZENS' BOND OVERSIGHT COMMITTEE MEETING
NOTICE AND AGENDA**

El Rancho Unified School District

**Meeting of the Measure "EE" Citizens' Bond Oversight Committee
6:00 p.m.**

**District Technology Room
9333 Loch Lomond Drive
Pico Rivera, CA 90660**

March 5, 2014

AGENDA

1. **CALL TO ORDER**

The meeting was called to order by _____ at _____ p.m.

ROLL CALL – Members of the Citizens' Bond Oversight Committee

Esther Mejia, Chairperson
Dr. Teresa Merino, Vice Chairperson
John Chavez, Member
Vincent Chavez, Member
Javier Pacheco, Member
Suzanne Rodarte, Member
Dr. Linda Vargas, Member

DISTRICT ADMINISTRATION

Martin Galindo, Superintendent
Leticia Covarrubias, Chief Business Officer
Carlos Jimenez, Director of Maintenance and Operations

2. **PLEDGE OF ALLEGIANCE**

Visitors – Register No. 9-2013/2014

3. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

M _____ S _____ Vote:

Vote: J. Chavez: _____ V. Chavez: _____ E. Mejia: _____ T. Merino: _____
 J. Pacheco: _____ S. Rodarte: _____ Linda Vargas: _____

4. **PUBLIC COMMENTS**

Members of the public have an opportunity to address the committee.

5. **ADOPTION OF MINUTES**

Recommendation is made that the minutes of February 5, 2014 be adopted as submitted.

M _____ S _____ Vote:

Vote: J. Chavez: _____ V. Chavez: _____ E. Mejia: _____ T. Merino: _____
 J. Pacheco: _____ S. Rodarte: _____ Linda Vargas: _____

6. **NEW BUSINESS – ACTION ITEMS**

6.1 Approve recommendation for the use and selection of school construction project accounting software.

M _____ S _____ Vote:

Vote: J. Chavez: _____ V. Chavez: _____ E. Mejia: _____ T. Merino: _____
 J. Pacheco: _____ S. Rodarte: _____ Linda Vargas: _____

6.2 Approve to make a formal request to the Board of Education to schedule joint CBOC/Board of Education study sessions prior to any bond project status presentations.

M _____ S _____ Vote:

Vote: J. Chavez: _____ V. Chavez: _____ E. Mejia: _____ T. Merino: _____
 J. Pacheco: _____ S. Rodarte: _____ Linda Vargas: _____

6.3 Approve to make a formal request to the Board of Education to include an itemized budget spreadsheet (with Board approved budget amount) as an attachment for all Board approved bond projects.

M _____ S _____ Vote:

Vote: J. Chavez: _____ V. Chavez: _____ E. Mejia: _____ T. Merino: _____
 J. Pacheco: _____ S. Rodarte: _____ Linda Vargas: _____

7. **DISCUSSION ITEMS**

- 7.1 Collect Statement of Economic Interest Forms – *L. Covarrubias*
- 7.2 Post Prior Year GOB Audit Reports (6/2004 to 6/2009) on District Website – *L. Covarrubias*
- 7.3 CBOC Handbook – *L. Covarrubias*
- 7.4 Bond Expenditures Update – *L. Covarrubias*
- 7.5 Annual Report – *L. Covarrubias*
- 7.6 Bond Projects Update – *C. Jimenez*

8. **ADJOURNMENT**

M _____ S _____ Vote:

Vote: J. Chavez: _____ V. Chavez: _____ E. Mejia: _____ T. Merino: _____
J. Pacheco: _____ S. Rodarte: _____ Linda Vargas: _____